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Building



The Town of Bayfield Building Division is responsible for the permitting and inspection of all construction, and private and public development projects within the town limits of Bayfield. The Building staff are committed to safeguard the public health, safety, and the general welfare of the citizens and guests of Bayfield.

Send all building permit applications to: building@bayfieldgov.org. Fees can be paid in person or over the phone by calling (970)884-9544.

You can also submit building permit applications and pay your fees online at: <https://bayfieldco.portal.iworq.net/portalhome/bayfieldco>

Before You Apply

Before applying for a building permit, please take the following information into consideration:

A building permit must be obtained prior to the start of any work within Town limits. If the project does not require a building permit, requirements of the Bayfield [Land Use Code](#) still apply.

Adopted Building Codes: On May 16, 2023, the Town of Bayfield adopted the 2018 International Building Codes through [Ordinance 487](#). The adopted I-Codes

include:

- 2018 International Building Code (IBC);
- 2018 International Plumbing Code (IPC);
- 2018 International Mechanical Code (IMC);
- 2018 International Fire Code (IFC);
- 2018 International Fuel Gas Code (IFGC);
- 2018 International Residential Code (IRC);
- 2018 International Energy Conservation Code (IECC);
- 2018 International Property Maintenance Code (IPMC);
- The Current National Electric Code (NEC);
- 2018 International Existing Building Code (IEBC); and
- 2018 International Swimming Pool and Spa Code (ISPSC)

Climatic and Geographic Design Criteria for the Town of Bayfield

- Ground Snow Load – 73 pounds
- Roof Snow Load – 51 pounds
- Wind Speed – 110 miles per hour
- Seismic Design Category – B
- Frost Line Depth – 32 inches
- Termite – Slight to moderate
- Winter Design Temp – 1
- Ice Shield Underlayment Required – Yes
- Flood Hazard – Per Town Ordinance
- Air Freezing Index – 2,500
- Mean Annual Temp – 45 degrees

Contractor Requirements: Contractors, including all sub-contractors, must have a valid Town of Bayfield [Business License](#) to do any work within the Town limits.

Submittal Documents: For a building permit submittal the following documents are required:

- A completed building permit application depending on the type of project you are doing:
 - [Commercial/Multi-Family Permit Application](#)
 - [Single-Family/Duplex/ADU Permit Application](#)
 - [Mobile Home Permit Application](#)
 - [Tiny Home Permit Application](#)
 - [Solar Permit Application](#)
- Digital plans are preferred
- Digital plan submittals are required for all New Residential projects, and all Commercial/Multi-Family projects
- [Submit Documents by email](#)

Fees/Deposits: Deposits are due at the time of submittal of the building permit application. Fees are due when the permit is issued and all applicable reviews are completed. See the [Building Permit Fee Schedule](#) for current fees/deposits.

Review Time: Please allow a minimum of 20 business days for all reviews. Resubmittals will extend this timeline.

Inspections: The Town of Bayfield uses a contract Building Inspector and Plumbing/Mechanical Inspector who also have outside jobs. Therefore, you should call 48 hours ahead to schedule an Inspection. For Electrical Inspections, contact the State Electrical Inspector. [Contact Info for Inspectors](#)

Demolition: A State of Colorado Demolition Permit is required for any structural demolition. Proof of an approved state permit is required prior to the issuance of a Town of Bayfield demolition permit. Please visit the State of Colorado [Department of Public Health & Environment](#) for more information on their permitting process, or contact them at asbestos@state.co.us or 303-692-3100.

Upper Pine River Fire Protection District (UPRFPD): All multifamily and commercial projects must provide UPRFPD with a complete Fire Code Plan Review submittal. Submittals for plan review need to be submitted directly to the UPRFPD at: 515 Sower Drive, Bayfield, CO 81122. For more information [contact UPRFPD](#) or call (970) 884-9508

Public Works Department Review

The [Public Works Department](#) will review building plans for compliance with the [Construction Specifications](#) and [Infrastructure Design Standards](#). Public improvements including water lines and connections, sewer lines and connections, backflow prevention, driveways, and stormwater drainage are among many items the Public Works Department reviews and inspects. Repair, replacement, or installation of public improvements (sidewalk, curb and gutter, etc.) may be required of the applicant as a result of ANY building permit submittal.

Community Development Department Review

Requirements of the [Land Use Code](#) (zoning, height restrictions, setbacks, landscaping, etc.) apply to all building permit applications. Additional Planning processes may be required before a building permit application can be submitted. Please contact the [Community Development Department](#) for more information.

Plumbing and Electrical

Homeowners can complete their own plumbing and electrical work, however, if a plumber or electrician is used they must be [licensed by the State of Colorado](#). Commercial property owners must use a licensed plumber and electrician.

[Electrical permits](#) are issued by the State of Colorado.

A plumber who has a master plumber's license from the state and a business license from the Town shall be duly qualified to do plumbing work within the Town limits. Section 2 of [HB 19-1086](#) took effect January 1, 2020 and Section 1 took effect on

January 1, 2022. Please visit the [Colorado General Assembly website](#) for more information. [Find the signed bill here.](#)

Building

Contact Information

Phone Number

970-884-9544

Email

[Contact Group](#)

Town of Bayfield

1199 Bayfield Parkway, PO Box 80
Bayfield, CO 81122
Town Hall: (970) 884-9544

Monday - Thursday: 9:00am - 4:00pm

Friday: 9:00am - 12:00pm

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